



## **BASTROP COUNTY PURCHASING OFFICE**

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### **Fixed Asset Policy and Procedures Manual**

### **ACKNOWLEDGEMENT FORM**

DATE:

TO: BASTROP COUNTY PURCHASING DEPARTMENT  
ATTENTION: FIXED ASSET DIVISION

FROM:

I certify that I have obtained, read and understood the content of the Bastrop County Fixed Asset Policy and Procedures Manual as revised October 2018.

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Designated Representative Signature

Date

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Elected/Appointed Official or Department Head Signature

Date